

Safeguarding Policy Statement

Observe Taqwa in your dealings with others, especially those who you take care of.

All members, officers, volunteers and staff of Maroof Institute will be provided with, and expected to read and comply with, this Safeguarding Policy.

As Volunteers, Members, Officers, Sponsors and paid staff of **Maroof Institute**, we are committed to the nurturing, protection and safeguarding of all those with whom we come into contact, particularly children, young people, women and vulnerable adults.

Safeguarding helps create a safe, respectful and trustworthy environment for everyone involved with the organisation. Clear safeguarding procedures ensure concerns are recognised, reported and addressed appropriately and promptly. It also protects staff and the organisation by providing clear responsibilities, boundaries and standards of ethical conduct.

We therefore ask all those concerned to be mindful and:

- **Do** treat all vulnerable individuals with respect and dignity.
- **Do** encourage open communication. There should be no inappropriate secrets.
- As far as possible, a member should never be alone with a child or young person etc where they cannot be seen by others.
- **Do not** have any contact with a child that could be considered inappropriate.
- Use common sense and always put the welfare and safety of each child, young person and vulnerable adult first.

Any safeguarding concern, suspected abuse or disclosure of abuse must be taken seriously and reported promptly to the appropriate safeguarding lead and, where necessary, the relevant authorities.

Any member, officer, volunteer or staff member who is convicted of an offence involving abuse or exploitation, of a child, young person, or vulnerable individual, may have their involvement with Maroof Institute terminated immediately where the charges are found to be true, subject to applicable law and the organisation's procedures.

The welfare and protection of children, young people and vulnerable adults must always take priority over personal relationships, preferences or interests. Always act professionally, and ethically to safeguard your own reputation.

Safeguarding Declaration

I confirm that I have read and understood the organisation's Safeguarding Policy and agree to comply with its requirements. I understand my responsibility to help protect children, young people, vulnerable adults, members of the public, staff and volunteers from harm, abuse and exploitation. I agree to report any safeguarding concerns promptly and to maintain appropriate professional boundaries at all times.

Name: _____

Role / Membership: _____

Signature: _____

Date: _____